

## Allamuchy Township Board of Education

The regular meeting of the Allamuchy Township Board of Education held on June 24, 2019 was called to order at 6:35 p.m. in the ATS Media Center by John Egan. In accordance with the Open Public Meetings Act, adequate notice of the meeting was provided and, to the extent known at the time of advance publication, the agenda items to be considered. Written advance notification of the time, date and location was sent on June 20, 2019 to the New Jersey Herald and Township Clerk. Notice was posted in the school office.

### I. ROLL CALL

James Britt  
Eniale Beachem  
Giovanni Cusmano – arrived at 6:44  
Craig Green  
Venita Prudenti  
Mary Renaud – arrived at 6:47  
Lisa Strutin  
John Egan, President

### ABSENT

William Cramer

### ALSO PRESENT

Mr. Joseph Flynn, CSA  
Mr. James Schlessinger, SBA  
Donna Trainello, Board Secretary

### II. PLEDGE TO THE FLAG

### III. APPROVAL OF MINUTES

- A. Moved by V. Prudenti and seconded by L. Strutin.  
**BE IT RESOLVED**, that the minutes of the regular board meeting held on June 3, 2019, is approved. (Appendix 1)

CARRIED: Motion carried unanimously by roll call vote

- B. Moved by C. Green and seconded by V. Prudenti  
**BE IT RESOLVED**, that the minutes of the executive session held on June 3, 2019 be approved. (Appendix 1A)

CARRIED: Motion carried unanimously by roll call vote

### IV. STUDENT REPRESENTATIVE REPORT

### V. ACKNOWLEDGEMENTS

- Teacher of the Month – Ms. Sauter

- Students of the Month – Presented by Jennifer Gallegly and Melissa Sabol

GRADE	NAME	AWARD
K	Avery Kimble	Responsibility
1	Tyler Green	Citizenship
2	Jacob Dell	Respect
3	Sabrina D’Alessio	Responsibility
4	Amadis Kaja	Caring
5	Stephanie Squeri	Caring
6	Emma Freeborn	Caring
7	Brandon Pohle	Caring
8	Lucas Sanchez	Caring

**VI. PRESENTATIONS**

**Barbara Lewthwaite:** Rutherford Hall Update

- Presented a summary of past and upcoming events
- Discussed the status of the Capital Campaign

**VII. PRESIDENT’S REPORT**

**VIII. COMMITTEES REPORTS**

- A. Operations:** J. Britt - Chair
- B. Human Resources:** G. Cusmano – Chair
- C. Education:** C. Green - Chair
- D. Governance:** V. Prudenti - Chair
- E. Town Council Liaison:** J. Egan and J. Britt
- F. Rutherford Hall Liaison:** L. Strutin and M. Renaud

**OTHER DISTRICT**

- G. Hackettstown Board of Education Representative – G. Cusmano**

**IX. SUPERINTENDENT’S REPORT**

**A. HIB - Monthly Update**

**Current Month – April**

0 Investigations – 0 HIB

1 Out-of- School Suspensions - 0 In-School Suspensions

**Previous Month – March**

3 Investigation – 3 HIB

0 Out-of-School Suspensions - 2 In-School Suspension

**B. Enrollment by Grade**

Student Enrollment for Allamuchy Township School District										
	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUNE
K	50	51	52	52	51	51	50	50	50	50
1	50	51	52	51	53	52	53	53	53	53
2	45	46	46	46	46	46	46	47	47	47
3	54	54	54	54	52	52	52	52	52	52
4	38	38	39	39	39	39	39	38	38	38
5	40	40	40	40	41	41	41	41	40	40
6	54	54	54	54	56	56	56	57	56	56
7	44	44	45	45	45	45	44	43	43	43
8	46	46	46	46	46	46	46	47	46	46
PSD	7	8	8	7	6	8	8	11	11	11
<b>Total</b>	<b>428</b>	<b>432</b>	<b>435</b>	<b>434</b>	<b>435</b>	<b>436</b>	<b>435</b>	<b>439</b>	<b>436</b>	<b>436</b>
9 <sup>th</sup>	38	38	40	40	41	41	40	40	40	40
10 <sup>th</sup>	32	32	31	33	32	32	31	31	31	31
11 <sup>th</sup>	32	32	31	31	31	32	31	31	31	31
12 <sup>th</sup>	42	42	42	42	42	42	42	42	42	42
Total	144	144	144	146	146	147	144	144	144	144
<b>GT</b>	<b>572</b>	<b>576</b>	<b>579</b>	<b>580</b>	<b>581</b>	<b>583</b>	<b>579</b>	<b>583</b>	<b>580</b>	<b>580</b>

<b>SUPERINTENDENT’S REPORT</b>
<b>OPERATIONS:</b>
<ul style="list-style-type: none"> <li>• <b>Mountain Villa Campus/Allamuchy Township School</b> <ul style="list-style-type: none"> <li>○ The custodial staff is prepared and ready to complete the work for the summer in both buildings.</li> <li>○ We will be completing asbestos work at ATS in the area near the learning lab. The work is schedule to start sometime after the week of July 15th</li> <li>○ The Outdoor Classroom Kiosk at MVS has been completed.</li> <li>○ Security Grant has been submitted and we are awaiting the results of that Grant. We will begin with completing the first phase of the security project this summer.</li> </ul> </li> </ul>

<ul style="list-style-type: none"><li>○ Zonar has been installed on all but one bus. This will allow for greater efficiency and effectiveness with our fleet of buses.</li><li>○ We will be assisting Hackettstown with their bussing starting in the fall. The jointure will allow for Hackettstown to secure bussing and Allamuchy will provide the bussing. This is an awesome shared service arrangement.</li><li>•</li><li>• <b>Rutherford Hall</b><ul style="list-style-type: none"><li>○ The YMCA of Randolph and Morristown, have scheduled 18 visits to Rutherford Hall. The fee charged to them will be \$7/camper and will be billed to them monthly. We expect approximately 30 campers per visit. Great job by Nick Serraino and Laurie Rapisardi for coordinating the visits.</li><li>○ We are working on the following Construction Projects at Rutherford Hall<ul style="list-style-type: none"><li>▪ Schematic Drawings are being completed for the ADA Bathrooms at Rutherford Hall.</li><li>▪ Several projects related to the Allamuchy Pond in connection with the New Jersey State Parks System.</li></ul></li></ul></li></ul>
<b>HUMAN RESOURCES:</b>
<ul style="list-style-type: none"><li>• We have posted for the following positions<ul style="list-style-type: none"><li>○ Part-Time LDTC</li><li>○ Additional Bus Drivers (as needed)</li><li>○ Schedule “A” positions</li><li>○ Part-Time Custodial Position dedicated to Rutherford Hall</li></ul></li></ul>
<b>EDUCATION:</b>
<ul style="list-style-type: none"><li>• <b>Allamuchy Township School/Mountain Villa School</b></li><li>• Moving up ceremonies and awards ceremonies for all grades was very successful along with the 8<sup>th</sup> Grade Graduation. Thank you to all the staff for everything that they do to make it a very special for our students.</li><li>• We have analyzed the data from the survey to the community. In addition, we have shared with the staff the opportunity to develop afterschool activities and outside of afterschool activities.</li><li>• 2019-2020 School Calendar was discussed and revised</li><li>• Strategic Planning action plan will be developed in July</li></ul>
<b>GOVERNANCE:</b>
<ul style="list-style-type: none"><li>• Policy Review<ul style="list-style-type: none"><li>○ Revised Vacation Policy 4433 for second reading</li></ul></li></ul>
<b>ALLAMUCHY TOWNSHIP</b>
<ul style="list-style-type: none"><li>• No Report</li></ul>
<b>HACKETTSTOWN HIGH SCHOOL</b>
<ul style="list-style-type: none"><li>• We have discussed a more collaborative approach regarding our students attending the High School. With that said,<ul style="list-style-type: none"><li>○ New 9<sup>th</sup> grade students will be attending an orientation on June 24<sup>th</sup> 2019 for the day.</li><li>○ High School Graduation is on Wednesday, June 26<sup>th</sup> starting at 5:00 PM</li></ul></li></ul>
<b>OTHER:</b>
<ul style="list-style-type: none"><li>• Legal Update in Executive Session</li></ul>

**X. PUBLIC COMMENTS ON AGENDA ITEMS ONLY**

- Donna Ervey spoke about the benefits of having 2-way radios and external cameras in the buses
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**XI. BOARD COMMITTEE ACTION REPORTS**

**Operations**

On the recommendation of the Chief School Administrator/School Business Administrator:

**A. Budget Adjustments**

Moved by J. Britt and seconded by G. Cusmano.

**BE IT RESOLVED** to approve the following budget adjustment(s):

Expense Budget Transfers	Fund 10	\$ 50,351.37
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(Appendix 2)

CARRIED: Motion carried unanimously by roll call vote

**B. Bills List**

Moved by J. Britt and seconded by G. Cusmano.

**BE IT RESOLVED**, that the general account bills list check #30278 through #30353 for a total amount of \$784,958.81 be approved for payment.

(Appendix 3)

CARRIED: Motion carried by roll call vote – 7 yes 1 no (Ms. Renaud)

**C. Student Activity**

Moved by J. Britt and seconded by G. Cusmano.

**BE IT RESOLVED**, to approve the Student Activity Account in the amount of \$54,267.32 Investors Bank balance as of 5/31/19.

(Appendix 4)

CARRIED: Motion carried unanimously by roll call vote

**D. Willowglen Academy**

Moved by J. Britt and seconded by G. Cusmano.

**BE IT RESOLVED**, to approve the tuition contract with Willowglen Academy for HS student #2419, tuition \$86927.40 effective July 1, 2019 to June 30, 2020, Personnel Aide \$19,950 July 2019 to June 2020.

CARRIED: Motion carried unanimously by roll call vote

**E. Asbestos Abatement**

Moved by J. Britt and seconded by G. Cusmano.

**BE IT RESOLVED**, to award the Asbestos Removal Project as prepared by RK Environmental to Bako Construction and Restoration, Inc for the base Quote to remove pipe wrap and VAT at a lump sum fee of \$23,400.00.  
(Appendix 5)

CARRIED: Motion carried unanimously by roll call vote

**F. Ancillary Agreement**

Moved by J. Britt and seconded by G. Cusmano.

**BE IT RESOLVED**, To approve the Ancillary Agreement from Sussex County Educational Services Academy for the 2019/2020 school year.  
(Appendix 6)

CARRIED: Motion carried unanimously by roll call vote

**G. Comprehensive Equity Plan**

Moved by J. Britt and seconded by G. Cusmano.

**BE IT RESOLVED**, to authorize the Affirmative Action Team to conduct the needs assessment and develop a Comprehensive Equity Plan and to submit the proposed Comprehensive Equity Plan to the Warren County Department of Education Office.  
(Appendix 7)

CARRIED: Motion carried unanimously by roll call vote

**H. Educational Polish Corp.**

Moved by J. Britt and seconded by G. Cusmano.

**BE IT RESOLVED**, to approve the Educational Polish Corp. contract for the 2019-2020 school year at a rate of \$330.00 per day.

CARRIED: Motion carried unanimously by roll call vote

**I. Tuition**

Moved by J. Britt and seconded by G. Cusmano.

**BE IT RESOLVED**, to approve the following tuition rates for the 2019-2020 school year. These rates apply to students received into the Allamuchy Township School District.

MD program tuition	\$ 22,500
Pre-school disabilities tuition	\$ 14,750
Full Day K tuition	\$ 6,700
Elementary Middle School tuition	\$ 6,700
Staff dependents (enrolled on or before June 30, 2019)	\$ 1,000
Staff dependents (enrolled after July 1, 2019)	\$ 2,000

CARRIED: Motion carried unanimously by roll call vote

**J. Transfer of Current Year Surplus to Reserve Accounts**

Moved by J. Britt and seconded by G. Cusmano.

**BE IT RESOLVED**, to approve the transfer of current year surplus, as determined by the 2018-2019 audit, to certain Reserve accounts.

**WHEREAS**, NJSA 18A:21-2, NJSA 18A:7G-31, and NJSA 18A:7F 41 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

**WHEREAS**, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a board of education to transfer unanticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

**WHEREAS**, the Allamuchy Twp. Board of Education wishes to transfer unanticipated excess current year revenue or unexpended appropriations from the general fund into certain Reserve accounts at year end, and

**WHEREAS**, the Allamuchy Twp. Board of Education has determined the amounts not to exceed available for such purpose of transfer;

**NOW THEREFORE BE IT RESOLVED** by the Allamuchy Twp. Board of Education that it hereby authorizes the district's School Business Administrator to make the transfers below consistent with all applicable laws and regulations.

<b>Reserve Account</b>	<b>Amount not to Exceed</b>
Capital reserve	\$ 250,000.00
Tuition reserve	\$ 150,000.00
Maintenance reserve	\$ 250,000.00
Emergency reserve	\$ 250,000.00

CARRIED: Motion carried unanimously by roll call vote

**K. Business Administrator Contract**

Moved by J. Britt and seconded by G. Cusmano.

**BE IT RESOLVED**, to approve the School Business Administrator Contract for the period of 7/1/19 to 6/30/20 and to include the Business Administrator Interlocal Service Agreement. (Appendix 8)

CARRIED: Motion carried unanimously by roll call vote.

**L. Shared Services Agreement for School Psychologist**

Moved by J. Britt and seconded by G. Cusmano.

**BE IT RESOLVED**, to approve the shared service contract with Knowlton Township Board of Education to share a School Psychologist. The agreement calls for a 50% split or a 0.5 FTE which is \$39,532. Agreement runs from July 1, 2019 to June 30, 2020.

CARRIED: Motion carried unanimously by roll call vote

**M. Randolph YMCA Management Contract**

Moved by J. Britt and seconded by G. Cusmano.

**BE IT RESOLVED**, to approve the Management contract between Randolph YMCA and Allamuchy Township School District for the 2019/2020 school year. (Appendix 9)

CARRIED: Motion carried unanimously by roll call vote

**N. Greater Morristown YMCA Management Contract**

Moved by J. Britt and seconded by G. Cusmano.

**BE IT RESOLVED**, to approve the Management contract between Greater Morristown YMCA and Allamuchy Township School District for the 2019/2020 school year. (Appendix 10)

CARRIED: Motion carried unanimously by roll call vote

**O. Joint Transportation Agreement**

Moved by J. Britt and seconded by G. Cusmano.

**BE IT RESOLVED**, to approve the Joint Transportation Agreement with the Hackettstown Board of Education for the 2019/2020 school year. (Appendix 11)

CARRIED: Motion carried unanimously by roll call vote



**P. Monthly Certification of Budget**

Moved by J. Britt and seconded by G. Cusmano.

1. **BE IT RESOLVED** that the Allamuchy Board of Education accepts the Board Secretary’s monthly certification, as attached, pursuant to N.J.A.C. 6A:23-2.12 (c) 3 that as of May 31, 2019 no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-16.10 (c)4.
2. **BE IT RESOLVED**, that Pursuant to N.J.A.C. 6A:23-2.12 (c) 4, the Allamuchy Township School District Board of Education, after review of the Board Secretary’s and Treasurer’s monthly financial reports certify that as of May 31, 2019 and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.
3. **BE IT RESOLVED THAT**, the motion to accept the financial reports from the Board Secretary and the Treasurer of School Monies for the month of May 31, 2019 with a total Governmental Funds Account cash balance of \$1,270,858.98. (Appendix 12)

CARRIED: Motion carried unanimously by roll call vote

**Q. Elementary and Secondary Education Act (ESEA) Fiscal 2019 – 2020 Grant (formally NCLB)**

Moved by J. Britt and seconded by G. Cusmano.

**BE IT RESOLVED** to accept and approve the submission of the NCLB Grant for fiscal 2019-2020 in the amounts listed:

Title I Part A	\$29,760
Title II Part A	6,377
Title I Part D	0
Title III	0
<u>Title IV</u>	<u>10,000</u>
Total	\$46,137

CARRIED: Motion carried unanimously by roll call vote

**R. Title III**

Moved by J. Britt and seconded by G. Cusmano

**BE IT RESOLVED**, to refuse the Title III allocation under the NCLB in the amount of \$919.00 for the 2019-2020 school year.

CARRIED: Motion carried unanimously by roll call vote

**S. IDEA BASIC – Part B Grants**

Moved by J. Britt and seconded by G. Cusmano

**BE IT RESOLVED**, to accept and approve the submission of the IDEA Basic – Part B \$91,553 and IDEA Preschool \$5,503 Grant for fiscal year 2019-2020.

CARRIED: Motion carried unanimously by roll call vote

**Human Resources**

On the recommendation of the Chief School Administrator/School Business Administrator:

**A. Summer Camp Workers at Rutherford Hall**

Moved by G. Cusmano and seconded by J. Britt.

**BE IT RESOLVED**, to approve the following camp counselors for the summer of 2019

Eric Freedman  
Douglass Gillespie  
David Smith  
Eli Freedman  
Samantha Johnson  
Gordon Gillespie  
Madison Rhine  
Connor Pass  
Catherine Hayes  
Alyssia Rapisardi (pending fingerprinting & background check)

CARRIED: Motion carried by roll call vote – 5 yes 3 no (V. Prudenti, M. Renaud, L. Strutin)

**B. Supervisor of Student Support Services**

Moved by G. Cusmano and seconded by J. Britt.

**BE IT RESOLVED**, to approve Julie Profito as the Supervisor of Student Support Services for the 2019/2020 School year.

CARRIED: Motion carried by roll call vote – 7 yes 1 no (M. Renaud)

**C. Summer Custodian**

Moved by G. Cusmano and seconded by J. Britt.

**BE IT RESOLVED**, to approve the following for p/t summer custodial work effective 7/1/19.

Lynn Quinto at \$13.00 an hour  
 Owen Patterson at \$11.50 an hour  
 Gareth Patterson at \$11.50 an hour

CARRIED: Motion carried by roll call vote – 5 yes 3 no (V. Prudenti, M. Renaud, L. Strutin)

**D. Abilities – Custodial Internship**

Moved by G. Cusmano and seconded by J. Britt.

**BE IT RESOLVED**, to enter into agreement with Abilities to allow students between the ages of 14 and 21 to work on an internship at no cost to the district. (Appendix 13)

CARRIED: Motion carried unanimously by roll call vote

**E. Tuition Student**

Moved by G. Cusmano and seconded by J. Britt.

**BE IT RESOLVED**, to approve Mia Mullins-Montane and Sean Hall as tuition students for the 2019/2020 school year, as per the approved updated tuition rate chart.

CARRIED: Motion carried unanimously by roll call vote

**F. Extended School Year & Summer Enrichment**

Moved by G. Cusmano and seconded by J. Britt.

**BE IT RESOLVED**, to approve following ESY and Summer Enrichment positions at the negotiated rate per contract.

**ESY**

Special Education Teacher	7/8/19-8/1/19	Monday–Thursday	8:30-12:30	DeAngelis
Bus Aide	7/1/19-8/1/19	Monday–Thursday		Lamonaco
Special Education Counselor	7/8/19-8/1/19	Monday–Thursday	8:30-12:30	Gretchen Stefankiewicz

**CARRIED:** Motion carried unanimously by roll call vote

**Education**

**A. Final 2019/2020 School Calendar**

Moved by C. Green and seconded by G. Cusmano.

**BE IT RESOLVED**, to approve the 2019-2020 School Calendar.  
(Appendix 14)

CARRIED: Motion carried unanimously by roll call vote

**Governance**

**A. HIB Report**

Moved by V. Prudenti and seconded by C. Green.

**BE IT RESOLVED**, to accept the HIB Report from the Board of Education meeting held on June 3, 2019.

CARRIED: Motion carried unanimously by roll call vote

**B. Policies Second Reading**

Moved by V. Prudenti and seconded by C. Green.

**BE IT RESOLVED**, to approve the second reading for the following policy.

4433 Vacations  
(Appendix 15)

CARRIED: Motion carried unanimously by roll call vote

**XII. OLD BUSINESS**

**XIII. PUBLIC COMMENTS**

**XIV. BOARD DISCUSSION**

C. Green raised the question about emergency drills at different times of the day. Times that are not normally used – lunch, recess, assemblies, etc. as well as ensuring teachers are trained in bus emergency protocol.

**XV. EXECUTIVE SESSION MOTION**

Moved by G. Cusmano and seconded by C. Green.

**BE IT RESOLVED**, WHEREAS, the Board of Education must discuss subjects concerning legal, personnel, and negation issues

- Superintendent's evaluation
- Update on L.M. o/b/o J.M. & J.M. vs. ABoE
- Update on M.A. o/b/o K.A. vs. ABoE

and WHEREAS, the aforesaid subjects are not appropriate subjects to be discussed in public meeting; and WHEREAS, the aforesaid subjects to be discussed are within the exemptions pursuant to P.L.1975 Chapter 231, it is; therefore, **RESOLVED**, that the aforesaid subjects shall be discussed in private session by this board and administrative staff and, information pertaining thereto will be made available to the public as soon thereafter as possible and once the reasons for nondisclosure no longer exists.

CARRIED: Motion carried unanimously by roll call vote

**Executive Session**

Moved by G. Cusmano and seconded by C. Green.

**BE IT RESOLVED**, that the Board of Education has been in executive session for 150 minutes for the purpose of legal and personnel issue. The matters that were discussed will be disclosed to the public as soon as possible once the reasons for nondisclosure no longer exist.

CARRIED: Motion carried unanimously by roll call vote

**XVI. ADJOURNMENT**

Moved by L. Strutin and seconded by V. Prudenti.

**BE IT RESOLVED**, to adjourn.

CARRIED: Motion carried unanimously by voice vote

Time: 10:45 p.m.